

CIRCULAR }
No. 1. }

MEDICAL DIRECTOR'S OFFICE,
DEPARTMENT OF THE OHIO,
Cincinnati, Ohio, Sept. 26, 1862.

The following information is published for instruction of Surgeons in charge of U. S. General Hospitals in this Department:

1. Civilians may be employed on contract as cooks and nurses in General Hospitals. They must be contracted with for one year, and it is desirable to relieve all soldiers now on duty in General Hospitals, by employing competent civilians.
2. The form of contract shall be as follows, viz:

Contract with a civilian cook or nurse in General Hospital.

THIS CONTRACT entered into this——day of——186—, at ——State of——between——of the United States Army, and A—— B——, of——, in the State of——, WITNESSETH:

That for the consideration hereinafter mentioned, the said A—— B——promises and agrees to perform the duties of cook [or nurse] agreeably to the Army Regulations, at——General Hospital. And the said——promises and agrees, on behalf of the United States, to pay, or cause to be paid, to the said A—— B——the sum of twenty and one-half dollars, clothing, rations, and medical attendance, for each and every month he shall continue to perform the services above stated, which shall be his full compensation, and in lieu of all allowances and emoluments whatsoever. This contract to continue for one year, unless sooner determined by the Medical Director or Surgeon General.

SIGNED, SEALED AND DELIVERED
IN PRESENCE OF

_____ [SEAL.]

_____ [SEAL.]

One copy shall be kept by the employee, and one filed in the records of the Hospital.

The Surgeon in charge of the Hospital shall forward to the Medical Director a list of all citizens employed under these regulations, with date of contract.

3. Regulations of the Hospital corps are as follows:

Civil nurses employed on contract will be paid by Medical Purveyors or Paymasters on monthly pay rolls, to be furnished at this office. Their pay will be \$20.50 per month, and they will receive one ration per day, and the same allowance of clothing as a private soldier of infantry. Two dollars of their pay, per month, will be

retained until the expiration of the term of service; the fact of such money having been retained being indorsed on the back of the contract.

Their clothing shall be issued to them by Medical officers, the clothing account being kept in the manner prescribed by regulations for the soldier. The amount of pay and clothing received by each nurse, with date, will be recorded on their contract, which will be as a Descriptive List, to go with the nurse.

They will be under military discipline, and subject only to the orders of the Medical authorities, and will wear the undress uniform of a private soldier, with a green half chevron on the left fore arm.

Their duties will be either nursing the sick and wounded of the Army in Hospitals, cooking, or any other duties with the sick, at the discretion of the Medical officers.

They will be divided into squads of eleven, one of whom will be responsible for the efficiency of the rest. One squad will be allowed to every one hundred patients.

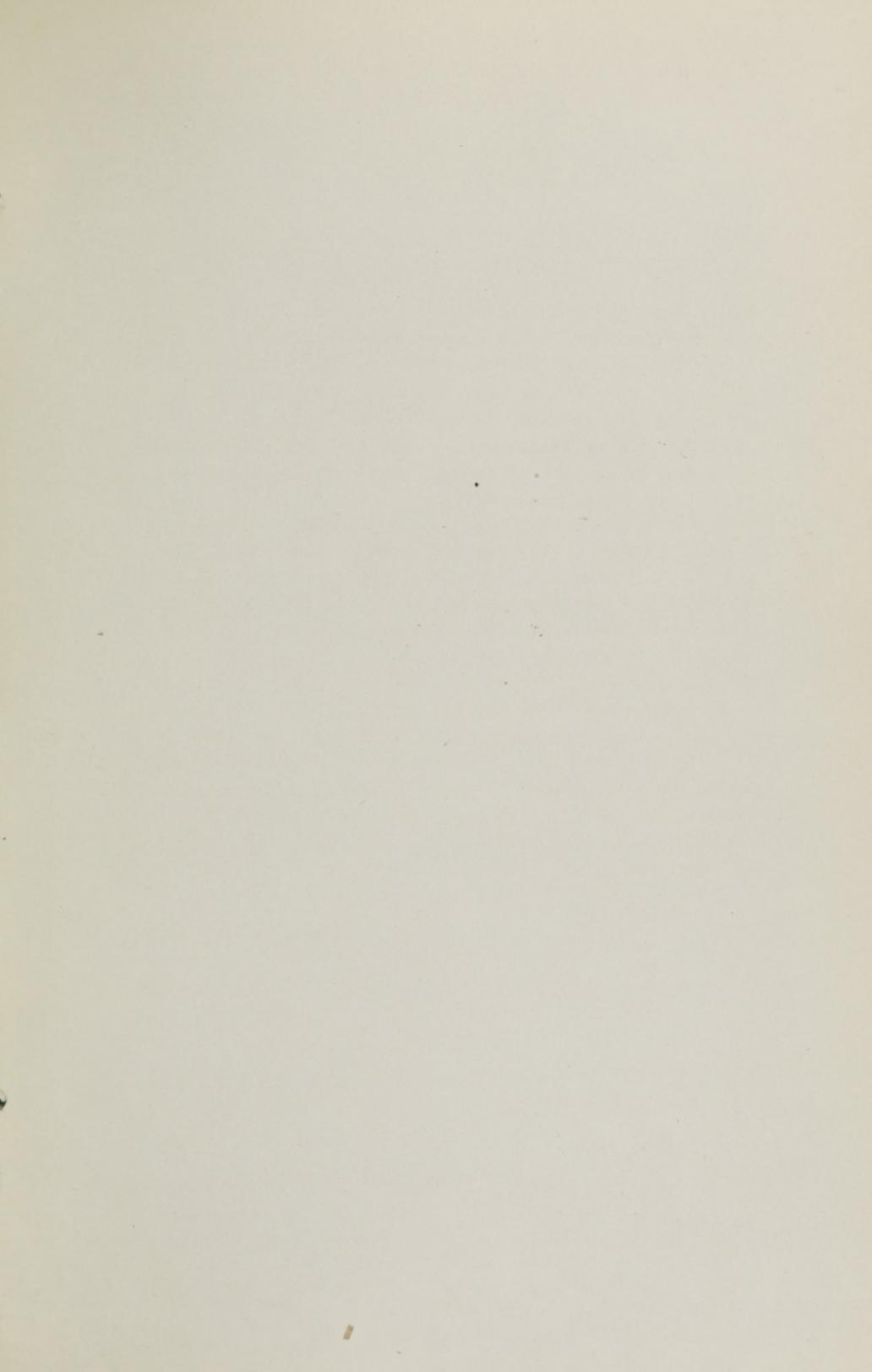
At the usual roll-calls, the chief of the squad will answer for the rest to the Hospital Steward, who will thus learn the number of vacant beds in each ward, and all other particulars concerning the condition and wants of the Hospital, which he will report to the Medical "Officer of the Day." The term of service of the Hospital corps will be according to the necessities of the service, or during good conduct.

4. Compensation for ~~matrons and~~ female nurses is fixed by regulations at forty cents per day and subsistence.

5. Acting Medical Cadets will, in no instance, be mustered and paid as contract nurses. The attention of all Medical officers, employing Acting Medical Cadets, is called to this prohibition of a practice fraudulent in itself, and degrading to the office of the Medical Cadet.

L. H. HOLDEN,

Surgeon U. S. A., Medical Director.



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