

National Library of Medicine

F O U N D E D 1 8 3 6

Established in the United States Public Health Service, October 1, 1956, by authority of Public Law 941, 84th Congress. Successor to the Armed Forces Medical Library, the Army Medical Library, and the Library of the Office of the Surgeon General.

U.S. DEPARTMENT OF
HEALTH, EDUCATION, AND WELFARE
PUBLIC HEALTH SERVICE



The city of WASHINGTON, besides encompassing the WHITE HOUSE and CAPITOL HILL, is the home of the NATIONAL GALLERY OF ART, the SMITHSONIAN INSTITUTION, the NATIONAL SYMPHONY ORCHESTRA, GRIFFITH STADIUM, the REDSKINS and the WASHINGTON SENATORS of the AMERICAN LEAGUE, the NATIONAL THEATRE, CARTER BARRON AMPHITHEATRE, and churches of all faiths.

WASHINGTON is the gateway to the South, the Skyline Drive, the Great Smokies. It is near the shores of the Chesapeake and the Potomac, a few hours from the beaches of Virginia, Delaware, and New Jersey. It is four hours by train from New York City.

Living in Washington

Life in the nation's capital is stimulating. Your next-door neighbor may be a nationally prominent person; the shopper with the half-filled cart may be a member of the Supreme Court. Heads of foreign states wave to crowds along Pennsylvania Avenue; sailboats in the President's Cup Regatta are a picturesque sight; and admissions to concerts of the Budapest String Quartet cost twenty-five cents.

The Washington Librarian May

live in the District of Columbia, Maryland, or Virginia, in urban, suburban, or rural communities

take courses at five local universities

meet visiting librarians from all over the world

be a gallery spectator when Congress is in session

visit embassies and historic homes and gardens

attend numerous exhibitions, concerts, and plays

engage in recreational activities, such as golfing, hiking, bowling, painting, acting, or sailing

find many unusual opportunities for satisfying gourmet appetites.

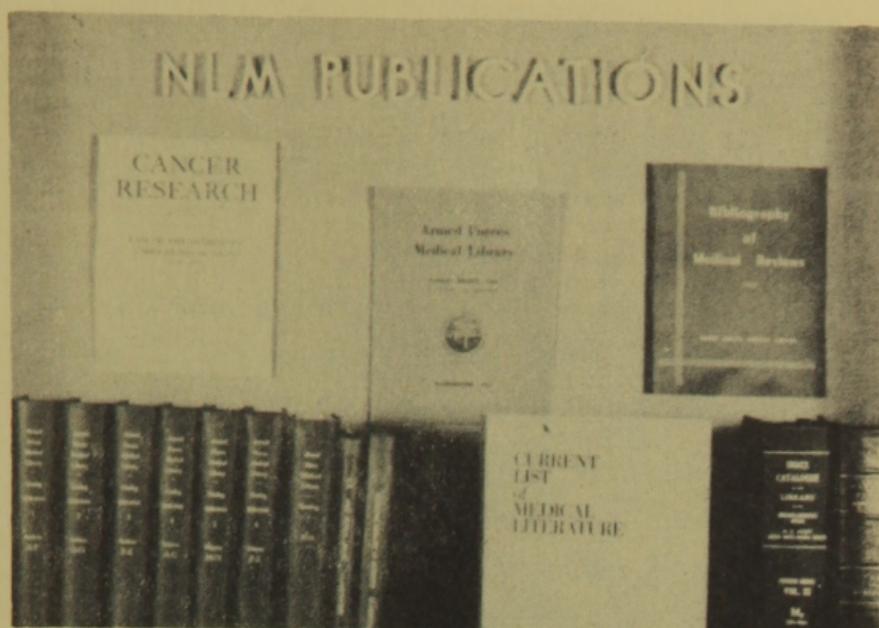


National Library of Medicine

The National Library of Medicine serves all members of the health professions, and readers come to it from all over the United States and from all parts of the world. Its resources are also made widely available through the medium of its photoduplication, reference, bibliography, and publication services.



The Library's collections total 981,000 items, including 921,000 volumes and 60,000 microfilms, portraits, and pictures. The collections represent writings of all times and all countries, ranging from early manuscripts to the most recent medical bulletins. The Library acquires annually 15,000 monographs and 75,000 serial pieces, catalogs 25,000 titles, indexes 100,000 articles from 5,000 journals, answers 7,000 reference questions, compiles 500 bibliographies, and fills 84,000 photoduplication orders which cover nearly 1,500,000 pages.



From 1880 to 1950 the Library published the *Index-Catalogue of the Library of the Surgeon General's Office*, recognized throughout the world as a monumental bibliography of medicine. In order to make the ever-increasing flow of medical literature available on a current basis, this title was superseded in 1950 by two titles, the monthly *Current List of Medical Literature* and the Library's annual *Catalog*. The former is an index to periodical literature and the latter is a printed record of the Library's book holdings.

Subject bibliographies prepared and issued by the Library range from comprehensive publications to brief typewritten lists. A recent example is *Cancer Chemotherapy; a Bibliography of Agents, 1946 - 1954*, which includes 3,700 references.

To accomplish the multitude of tasks necessary to maintain present service and to develop new services and publications, the Library requires a large staff with various types of training and experience. The Library is therefore seeking qualified librarians with and without

knowledge of the biological sciences, subject specialists in the medical sciences, and the clerical and typing personnel necessary to support the professional staff work. Because 80 percent of the Library's materials are in foreign languages, a working knowledge of foreign languages is essential for most positions.

The Library has both an intern and an in-service training program for new staff members. Among its current staff of 225 are graduates of library schools in all parts of the United States.

The personnel regulations which govern the appointment and tenure of Library personnel are those of the United States Civil Service Commission. Employees benefit from the retirement, leave, and life insurance programs of the Federal Government.

You are invited to write to the address below for additional information on employment in the Library.

**The Director
National Library of Medicine
7th and Independence Ave., S. W.
Washington 25, D. C.**

NATIONAL LIBRARY OF MEDICINE
Washington 25, D. C.

Employment Information

Positions in the National Library of Medicine are established and filled under the regulations of the U. S. Civil Service Commission.

Professional positions are in the GS-1410 series, the salary range of the first four grades being:

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| GS-5 | \$3,670 - \$4,480 |
| GS-7 | \$4,525 - \$5,335 |
| GS-9 | \$5,440 - \$6,250 |
| GS-11 | \$6,390 - \$7,465 |

(Note: Beginning positions, now classified at GS-5 for qualified librarians, are set at GS-7 under the revised Position Classification Specifications which are expected to be issued on or about July 1, 1957.)

Besides meeting the usual Civil Service requirements, applicants for some positions in the Library must have additional qualifications, such as a working knowledge of foreign languages and/or a knowledge of the biological sciences.

For positions in grades GS-5 and GS-7, applications on Civil Service Form 5000-AB should be mailed to the U. S. Civil Service Commission office having jurisdiction over the place where applicant wishes to take the written test. The Title of this Examination is: Federal Service Entrance Examination, Announcement no. 25.

For positions in grade GS-9 and above, applications on Civil Service Form 5000-AB should be mailed to the United States Civil Service Commission, Washington 25, D. C. The Title of this Examination is: Librarian, Announcement no. 67.

The Civil Service Commission will furnish information on the date and place of the written examination, and will supply additional forms, including Form 57: Application for Federal Employment, necessary to complete application. (Note: The written examination which is qualifying for all librarian appointments is a general information type of examination.)

It is suggested that a person interested in applying for a position in the National Library of Medicine state in item no. 14-F on Form 57 that he will accept employment only in the National Library of Medicine. It is further suggested that he notify the Library by a letter, or preferably by supplying a duplicate of Form 57, that he has submitted an application.

Additional information and assistance with Civil Service procedures may be obtained from The Director, National Library of Medicine, 7th & Independence Avenue, S. W., Washington 25, D. C.

January 1957

