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PRINCIPLES

CONSTITUTION AND BY-LAWS

OF THE

California State Woman's Hospital,

FOR THE TREATMENT OF

DISEASES PECULIAR TO WOMEN.

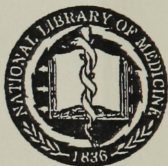
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INAUGURATED, - - - MAY, 1867.
ORGANIZED, - - - MAY, 1868.
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SAN FRANCISCO:
TURNBULL & SMITH, BOOK AND JOB PRINTERS.

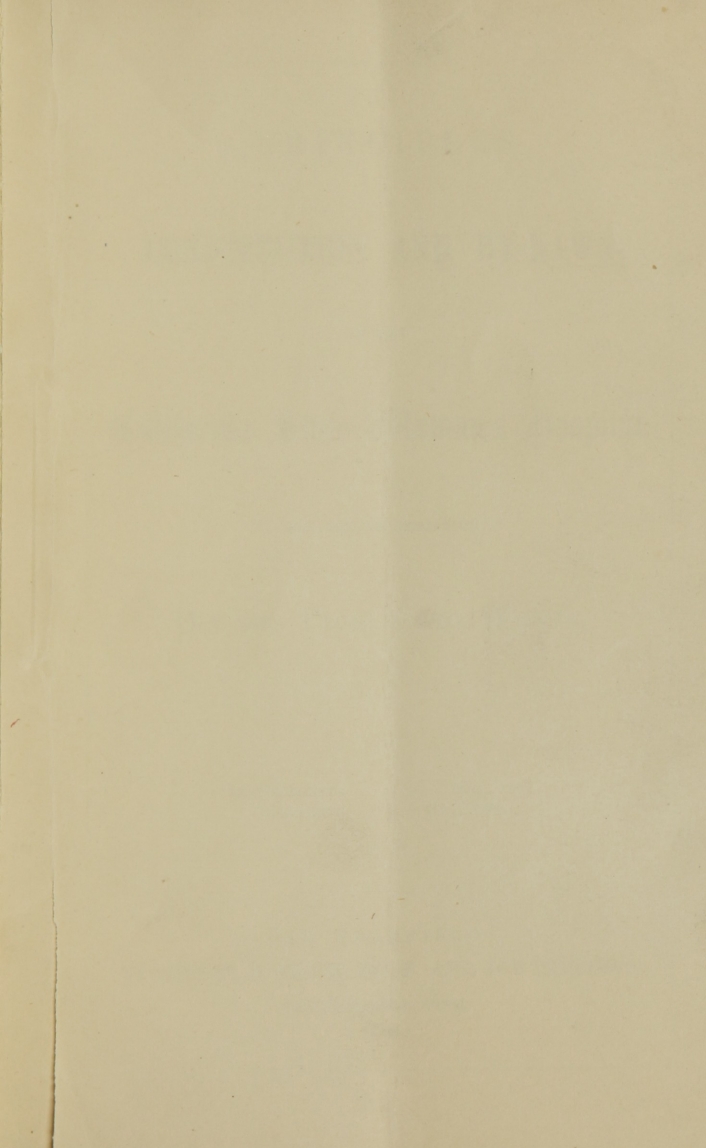
516 Sacramento Street.

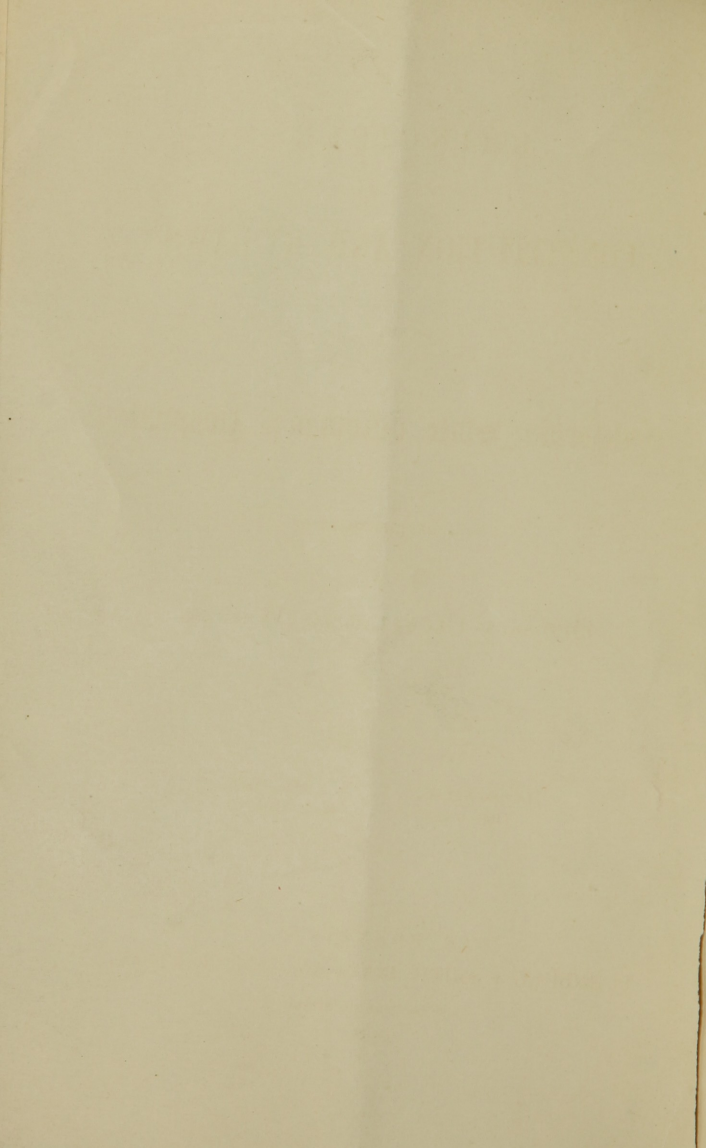
1868.

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MEDICAL OFFICERS.

Surgeon in Charge.

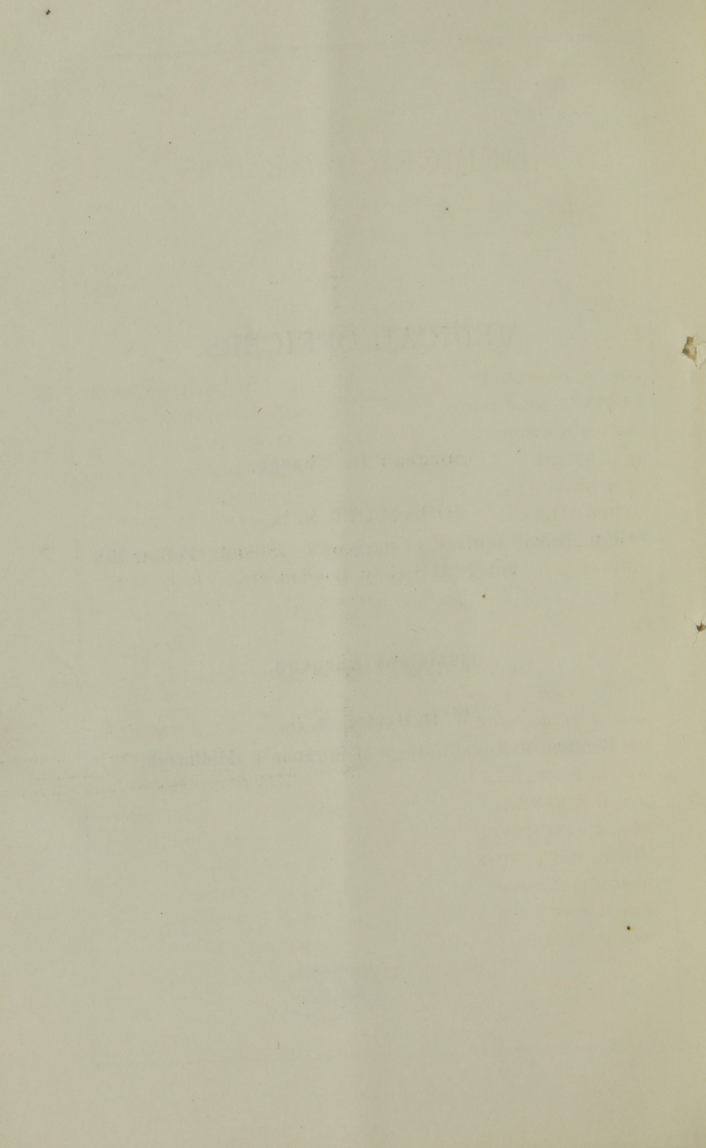
JOHN SCOTT, M. D.,

Fellow Royal College of Surgeon's, Ireland; Fellow Ethnological Society, London, etc.

Assistant Surgeon.

W. H. DAVIES, M. D.,

Member of Royal College of Surgeon's, Edinburgh.



OFFICERS FOR 1868.

Board of Governors.

JOS. A. DONOHUE,
GUSTAVE TOUCHARD,
R. F. MORRISON,
R. B. SWAIN,
L. B. BENCHLEY,
CYRUS PALMER,
WM. LANE BOOKER.
REV. H. D. LATHROP,

REV. DR. H. M. SCUDDER,
GEO. H. EGGERS,
JAMES LINFORD,
E. B. MASTICK,
ANNIS MERRILL,
J. W. STOW.
M. J. O'CONNOR,
IRA. P. RANKIN,

A. J. RALSTON.

Ladies' Board of Supervision.

MRS. M. J. O'CONNOR,
MRS. J. EMERIC,
MRS. R. B. SWAIN,
MRS. I. P. RANKIN,
MRS. E. C. BURNETT,
MRS. H. M. HEUSTON,
MRS. A. E. THOMAS,
MRS. J. FASTLAND,
MRS. E. BEACH,

MRS. H. D. LATHROP,
MRS. H. M. SCUDDER,
MRS. J. B. HARMON,
MRS. A. H. CUNNINGHAM,
MRS. JOSIAH BELDEN,
MRS. R. J. WALSH,
MRS. G. A. EASTON,
MRS. E. H. BRYAN,
MRS. J. P. BUCKLEY.

MRS. LUCIEN HERMANN,

PRINCIPLES.

This Hospital is founded upon the only true theory of Charity, viz : “ Assistance exactly commensurate with the existing necessity; assistance extended at the right moment, and withdrawn when no longer imperatively demanded;” for that is not true charity which, by its dispensations, encourages disuse of one’s own abilities, and a dependence upon the ability of another.

Based upon this theory, and accepting as its motto, “full help to the helpless and aid to all,” this Hospital, to the extent of its capacity and means, will be open to all classes of patients. To the destitute it will afford its help “without money and without price;” to those who can partially recompense it for services rendered, it will extend its benefits, receiving in return according to their several ability, and at the same time its doors will be open to such as can bear the full expense of a Hospital treatment, although *not* able to defray the usual charges of private practice. To carry out

this theory, the Hospital will be divided into two departments—the one for free beds and the other for paid beds. The case of each applicant will be duly considered by the Board of Supervision, who will be charged with the duty of fixing the terms of admission in all cases, subject to such rules as may be adopted for the government of the Institution. Such patients only shall be admitted whose diseases come clearly within the prescribed limits and purposes of this Charity, and the claim for admission, so far as the character of the disease shall affect such claim, must be decided by the Surgeon in charge, to whom all applicants must be referred for such decision. This Hospital will be open to all, irrespective of creed or nationality.

THE NECESSITY OF A WOMAN'S HOSPITAL FOR CALIFORNIA.

The remarkable prevalence of Female Diseases upon this coast, from whatever cause it arises, is a fact not to be questioned even by those outside the medical profession, but only by the practising physician can the extent of this evil be fully known,

or the sufferings arising therefrom be fully realized. To his observation alone comes or can come, the frightful revelation of human sorrows consequent upon the well-nigh universal derangements resulting from female diseases. To no community can a WOMAN'S HOSPITAL be a greater boon than it will prove to be to California, not alone in the cure of diseases and the alleviation of human sufferings, but also because of its still more important service as a *School* for instruction in that branch of medical science which Dr. Emmet, of New York, declares "was, until within a few years, an unexplored field."

The most worthy members of the profession readily admit that but few of their number can claim the possession of that special knowledge, which alone can qualify the physician for the successful treatment of these intricate diseases, and they confer honor upon themselves and benefit upon their calling by such frank admissions. To the profession itself, then, a properly organized hospital ably conducted, and offering access to all who desire to observe its processes or consult its records, cannot but be a boon of almost inestimable value; while to the husbands and fathers and brothers of our coast; to public teachers—yea! to woman herself, this Hospital revealing, as it must, the relation which this branch of medical science

bears to the dearest interests of our hearts and homes, must prove a blessing whose value, great in the present, will only augment and expand as the years go by.

We need a WOMAN'S HOSPITAL, and for the following reasons: First, because of its great importance. Having already alluded to the remarkable prevalence and severity of female diseases in California, we need hardly do more than call attention to that fact. We may, however, remark that female diseases are the real causes of what passes for general ailments. Striking at the very citadel of female existence, these diseases unhinge and disjoint the whole animal economy, and make all the wheels of life go wearily or wildly. Such being the case, the good accomplished by the WOMAN'S HOSPITAL can hardly be over-estimated.

Secondly, because it is a need not now even *partially* provided for by any public charity, while fair provision already exists for the care of both males and females suffering from the common ills of life. Numerous institutions variously endowed and well conducted afford asylum and assistance to the afflicted and the unfortunate. And beside this, the State Legislature is now about authorizing the Supervisors of this city, to organize and endow an extensive General Hospital for San Fran-

cisco, which is intended to be of the most modern construction and afford the best facilities which medical science can suggest. True, that Hospital will not be devoted exclusively to females, nor is there need that it should be. For the diseases common to both sexes, and for the common ailments of females, the General Hospital affords all needful accommodation. The CALIFORNIA WOMAN'S HOSPITAL, which we now organize, is the only institution which exists upon this coast for the special treatment of diseases peculiar to females.

The foregoing considerations first moved to the establishment of the Hospital which is now adopted and organized as the CALIFORNIA STATE WOMAN'S HOSPITAL. Under the skilful care of its founder, it has already wrought a great good—prophetic, we trust, of still larger usefulness in its character as a public institution. We set forth its *organization* and *principles* and the *necessities* which gave rise to its existence, and commend these to the thoughtful consideration, and the Hospital to the generous support of the benevolent.

CONSTITUTION.

ARTICLE I.

This Society shall be known as the WOMAN'S HOSPITAL ASSOCIATION OF CALIFORNIA.

ARTICLE II.

The object of this Association shall be to establish an Hospital for the treatment of diseases peculiar to women, to be called the CALIFORNIA STATE WOMAN'S HOSPITAL.

ARTICLE III.

Each subscriber shall be considered a member of this Association.

ARTICLE IV.

The officers of this Association shall consist of a Board of Governors, a Ladies' Board of Supervision, a Recording Secretary, a Corresponding Secretary, and a Treasurer. The Board of Gov-

ernors shall consist of seventeen members, five of whom shall constitute a quorum for the transaction of business.

ARTICLE V.

The Board of Governors and Ladies' Board of Supervision shall be chosen at the annual meeting, and shall appoint their own officers, enact their own By-Laws, and fill all vacancies occurring in their respective bodies, between the annual meetings.

ARTICLE VI.

The Governors shall have power to hold stated meetings, and to adopt measures to conduct the affairs of the Institution.

ARTICLE VII.

The domestic affairs of the institution shall be entrusted to the Ladies' Board of Supervision, and they shall exercise a general superintendence over the moral and domestic management of said institution. They shall also have power to visit the Hospital at any time, and inspect all its apartments; to appoint or remove all matrons, nurses or other female attendants necessary for such an institution, provided, however, such appointments or removals are not against the expressed wish of the Surgeon in charge.

ARTICLE VIII.

The Medical Board shall consist of the Surgeon in charge of the Hospital, an Assistant Surgeon, a House Physician and a Board of consulting Physicians and Surgeons.

ARTICLE IX.

The Surgeon in charge shall be elected by the Board of Governors, and shall have power to appoint the Assistant Surgeon, the House Physician, and Board of Consulting Physicians and Surgeons annually, subject to the approval of the Board of Governors.

ARTICLE X.

The Surgeon in charge shall be required to make an annual report to the Board of Governors of the medical and surgical management of the institution, and special reports whenever required by the Board of Governors.

ARTICLE XI.

No patient shall be admitted into the Hospital who is not affected with some disease peculiar to women.

ARTICLE XII.

No person holding an appointment under the

Board of Governors, (unless it be honorary,) shall be a member of that body.

ARTICLE XIII.

The annual meeting shall be held in the month of May, at such time and place as may be designated by the Board of Governors.

ARTICLE XIV.

This Constitution may be altered or amended by the vote of two-thirds of the members present at any annual meeting, or at any special meeting called for that purpose, and of which due notice shall have been given.

BY-LAWS.

SECTION I.

The Ladies Board of Supervision shall appoint from their own members a President, Vice President, Secretary, and an Executive Committee, to manage the household affairs of the institution, and to do all things necessary to promote the objects thereof; subject nevertheless to the control of the Board of Governors, to whom they shall report their proceedings at every monthly meeting.

SECTION II.

The monthly meeting of the Board of Governors, shall be held on the first Tuesday in every month.

SECTION III.

All applications for admission must be made to the Secretary of the Ladies' Board of Supervision, and the Surgeon in charge must be consulted as to the applicability of such case for admission.

SECTION IV.

The Ladies' Board of Supervision shall carefully investigate the circumstances of each applicant, and shall decide whether they are to be admitted free, or what amount they shall pay per month to the funds of the institution.

SECTION V.

The Executive Committee of the Ladies' Board of Supervision, shall meet at the Hospital at 10 A. M., once a week.

SECTION VI.

The Treasurer of this Association shall pay out the funds thereof, only upon the order of the President (or Vice President) and Secretary of the Ladies' Board of Supervision, countersigned by the President of the Board of Governors.

RULES AND REGULATIONS,
BY ORDER OF THE
BOARD OF GOVERNORS.

I.

Board shall be paid a fortnight in advance on entering.

II.

Board bills shall be presented for payment every fortnight.

III

All persons received as boarders, shall have their washing done out of the house

IV.

Those articles which may be requested by the patients and not provided for on the diet scale shall be considered as extras, and must be obtained at the patient's own expense; provided such articles are sanctioned by the surgeon in charge, or assistant surgeon.

V.

Patients who are well enough to take their meals at table, will be required to do so.

VI.

Patients will retire to rest at 9 P. M., when the lights will be extinguished except such as are specially allowed.

VII.

Anything injured or destroyed by the patients, must be restored by them.

VIII.

Immediate male relatives, known to be such by the Matron, may be allowed to visit patients daily, from 1. till 4. P. M., in a separate room, provided they do not visit oftener than three times a week; and female relatives or friends, at the discretion of the Matron. No male visitor, except he be a Clergyman in the discharge of his duty, shall be permitted to enter the wards; in case of severe illness, relatives may be admitted at the discretion of the House Physician, and must leave when requested by the Matron.

IX.

Any patient leaving the Hospital without permission, will be discharged.

X.

Patients guilty of insubordination or disregard of Hospital rules, may be reported to the Executive Committee for dismissal.

XI.

Upon notice of the attending Surgeon that all medical or other aid possible has been conferred upon any patient, it shall be expected that such patient shall leave the Hospital on a week's notice from the Executive Committee.

XII.

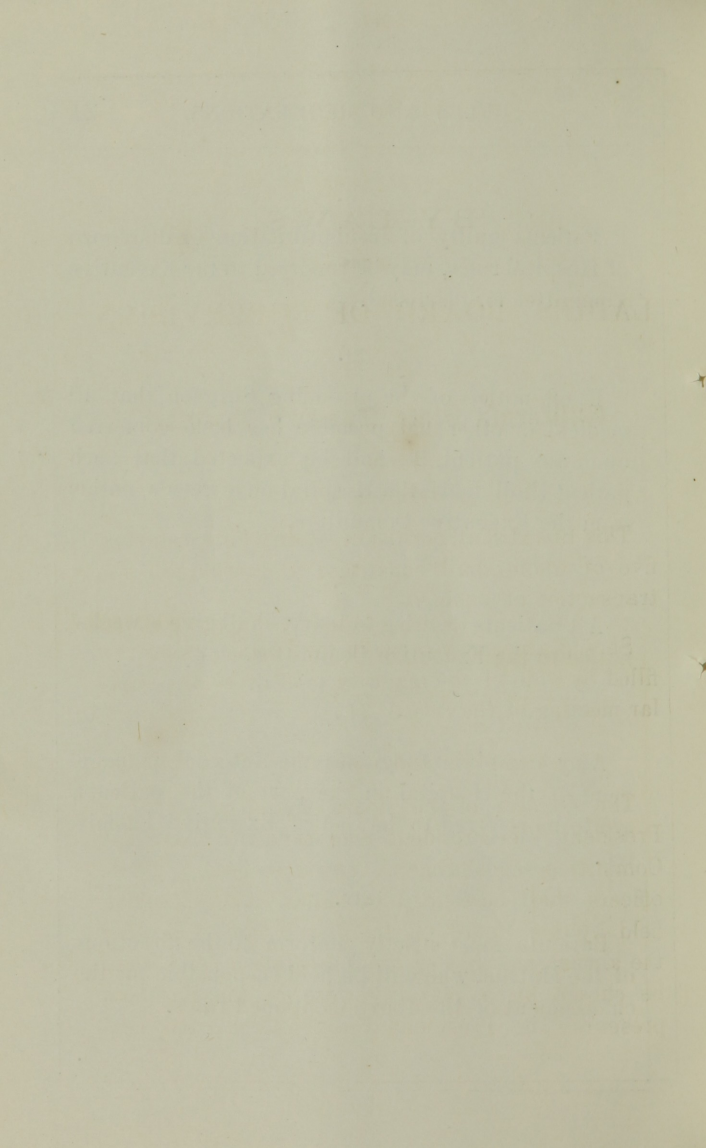
All patients desiring to leave, shall give a weeks' notice to the Executive Committee.

XIII.

Amy complaints against the internal management of the Hospital on the part of the patients, are to be referred to the Ladies' Executive Committee.

XIV.

Patients must strictly conform to the directions of the Matron, who will be held responsible for the enforcement of the above mentioned rules.



BY - LAWS
OF THE
LADIES' BOARD OF SUPERVISION
OF THE
California State Woman's Hospital.

SECTION I.

This Board shall consist of twenty-four members, five of whom shall constitute a quorum for the transaction of business.

Should a vacancy occur in the Board, it shall be filled by vote of the majority present at any regular meeting of the Board.

SECTION II.

The Officers of the Board shall consist of a President, Vice-President, Secretary and Executive Committee, consisting of two members. These officers shall be elected by ballot, at the meeting held by this Board, on the first Friday following the annual meeting of the Association, and shall be chosen by a plurality vote of the members present. The President, Vice-President and Sec-

retary, shall be *ex officio* members of the Executive Committee.

SECTION III.

The President shall preside at all meetings of the Board, and shall be Chairman of the Executive Committee; she shall make reports of the proceedings of the Board of Supervision, to the Board of Governors, at their regular monthly meetings. In the absence of the President, the Vice-President shall discharge the duties of the office and be vested with its powers.

SECTION IV.

The Secretary shall keep a faithful record of the proceedings of the Board, in a book reserved for that purpose; she shall enter upon a separate book, the names of the patients admitted into the Hospital, and the dates of their admission and dismissal. She shall make out all bills for debts due by patients to the Hospital, in accordance with the regulations for the same, made and provided by the Association, and hand them to the Matron for collection. She shall receive all moneys due the Hospital, and pay them over to the Treasurer of the Association, taking his receipt therefor; she shall keep an exact account of all moneys received, and of all payments made on account of the Hospital.

SECTION V.

The Executive Committee shall purchase all supplies of provisions, furniture and all necessary articles for the use of the Hospital; they shall supervise the employés, see that they discharge their duties faithfully, and report any delinquency to the Board. They shall also have the power to discharge any delinquent attendant, and fill any vacancy occurring in the number of the attendants, until the next meeting of the Board. The Executive Committee shall in all things, be subject to the Board of Supervision, to whom they shall make a full report of all their proceedings at every monthly meeting.

SECTION VI.

The monthly meetings of the Board of Supervision shall be held at the Hospital, on the last Wednesday of every month, at 2 P. M., and special meetings may be held at the call of the President.

The order of business shall be as follows, viz:

1. Reading of minutes.
2. Report of Executive Committee.
3. Report of Visiting Committees.
4. Report of Special Committees.
5. Presentation and consideration of bills.
6. Payment of bills approved.

7. Miscellaneous Business.
8. Adjournment.

All bills against the Hospital shall be presented by the Secretary, at each meeting, for the consideration of the Board.

SECTION VII.

At the monthly meetings of the Board, the President shall appoint Visiting Committees for the Hospital for the ensuing month. Each Committee shall consist of two persons, who shall serve during one week; it shall be the duty of such Committee, to make at least one visit to the Hospital during the week for which they have been appointed; these Committees shall be chosen from the Board of Supervision, exclusive of the Executive Committee, and shall carefully inspect the condition of the Hospital, and make a written report thereon at the next meeting of the Board.

SECTION VIII.

The matron and subordinate attendants shall be elected by the Board of Supervision, who shall also affix their compensation; they shall faithfully carry out the instructions of the Surgeon in charge, and the Executive Committee.

SECTION IX.

When an application for admission to the Hospital is made to the Secretary, she shall give notice of the same immediately to the Surgeon in charge, and the Executive Committee. The Executive Committee shall carefully investigate the circumstances of the applicant, and decide whether she shall be admitted free, or what amount she shall pay per month.

SECTION X.

Every patient shall have the right to have the services of a clergyman of her own denomination, should she so desire.

SECTION XI

These By-Laws may be amended at any monthly meeting of the Board, provided, notice of the proposed amendment be given at the previous monthly meeting.

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