



	ROOM
Mr. Croft	11-19
Dr. Farag	11A-10
Mr. Gardell	11-07
Mr. Duncan	12-11
Henson	11A-40
Mr. Kelly	11-27
Mr. Peterson	11A-03
Dr. Pinkerson	12-11
Dr. Rorrie	11-11
Mr. Rubel	11-11
Mrs. Silsbee	11A-46
Mr. Stiles	11-25

Dr. Cook	11-34
Mrs. Dearman, NIH Bldg. 31	5B-63
Dr. Ellis, Region V	
Dr. Johnson, Region X	
Dr. Lindsay	17-34
Mr. Van Nostrand	10A-40
Mr. Young	4A-53
Mr. Johnson	10A-10
Ms. Balian	9A-07

ROM: NICK KELLY DATE: 6/12/75

FYI
 Please Return
 As Requested
 Per Conversation
 Please comment by _____

AGENDA FOR PLANNING STAFF MEETING

Monday, June 16

1. Dr. Farag will lead discussion of issues and activities related to the function of Plan Development. Interim Planning Staff should review Erik's June 6 memo to Mr. Rubel which Gene distributed earlier this week. Discussion should focus on improving our understanding of the issues and our coordination of the activities in this area.
2. Mr. Kelly will review the schedule for development of regulations. Copies were distributed earlier this week.
3. Dr. Rorrie will have some comments concerning the Biweekly Report.
4. Mrs. Silsbee will have an update of specifications on HSAs and State Agencies.
5. Mr. Henson will discuss the status of the Affirmative Action Plan.
6. Mr. Croft will comment on the Departmentwide freeze on contracts.